**Event Management**

**1. Introduction**

* An **event management** involves identifying the target audience, formulating the **event** concept, **planning** the overall logistics of the **event** and managing the teams of people responsible for each function, the budget, and overseeing the execution of the **event**.

**2. Description**

**2.1. What is Event management?**

* **Event management is** used for creation and development of large-scale events such as festivals, conference, ceremonies, weddings, formal parties, concerts or conventions.

.**User Side management**

* In index page it shows the registration and login, user can register via registration page.
* On successful login user redirects to my-account page.
* Remember me option is there.
* User can recollect the password using forgot password by using their mail id.

 **My-Account Page:**

* After successful login user redirects to this page.
* In this page user details has been shown.
* User can remove their profile picture.

 **Edit account Page:**

* In this page user can edit their account by giving their details shown here.

 **Create events Page:**

* User can post the events by giving the details shown here.
* Once the events were created, user redirects to the my-events page, the successful event creation email has been sent to the user.
* User can see their posted events in all events page, once admin has approved.
* User can get approved and un-approved mail from admin.
* Featured event option is there, it shows in home page.
* Featured events, if user requested the events to be featured event, user has to pay money for the admin.

 **My Events:**

* User can see their events in my-events page.
* User can edit and delete the event.
* User can see, if the events was in featured lists or not.
* If the event is non-featured, user can upload the pay-slip, and admin will verify the pay-slip and approve as featured.
* It shows whether it is active or inactive.
* Sold out tickets numbers has been shown, user can see the sold out tickets details and which user has booked the event.

 **My bookings:**

* User can see their booked events.
* User can share page via social network.
* User can see their booking details.

 **Bookmarked events:**

* User can bookmark the events.
* And that bookmarked events lists have been shown here.

 **Settings:**

* In settings page the user can change their password by using their old password and new password.

 **Logout:**

* This page redirects to the index page.

**Home Page :**

* User can see the featured events lists have been shown here.
* Category wise search distribution for the events.
* Users’ testimonial has been shown here.
* User can search the events under category, date, city, and event name.

**About us page:**

* In about us page admin vision and mission managed by admin side. So admin can easily change the details.
* Admin can post company winnings awards.
* Client’s testimonials and logos can be managed by admin side.

**All events:**

* In all events page all the events that have been displayed in the event list page.
* Others can search the events by using event name and the category.
* User can see the events full details.
* User can bookmark the events, posted by others. They can’t able to bookmark, their own event.

**Event details page:**

* In event details page it shows the details about their particular event and their organizer details.
* In this available tickets count has been shown, if user wants to book the ticket.
* User can book ticket only when the ticket is available.
* User have to login for booking the ticket.
* User can book the events, posted by others. They can’t able to book, their own event.
* And comment option has been there to post about the every particular event where user can’t able to comment their own event.
* And comment has been displayed once user gets approval from admin.
* User can comment to other posted events.
* Admin can post the advertisement in admin side.

**Event booking page:**

* The countdown has been for booking the event.
* Users have to enter the details in the booking page.
* Admin bank details have been shown here.
* And the mode of payment is offline, user have to pay through bank, and upload pay slip in my-bookings page.

**TOP EVENTS:**

* Top booking events lists has been here.
* User can able to see ticket details and also book the ticket via in this page also.

**FAQ:**

* The frequently asked questions and answers have been mentioned here.
* In this page admin only make the questions and the answers.

**Contact Us:**

* In contact us page user can send mail to the admin.
* The admin will reply to the user via mail

**Admin Side management**

**Login:**

* In login page admin can login their admin panel using login credentials.
* Remember me option is there to save the username and password.

**Dashboard:**

* On successful login admin redirects to the dashboard page.
* In dashboard shows the users list count and event list counts active and inactive user count and booking counts and featured lists count has been displayed.
* Admin can see the particular list details by clicking the box.
* And recent 5 user list.
* Recent 5 events lists
* Recent 5 booking lists have been shown.

**Site settings:**

* In site settings the general settings has been there where admin can change their email id, phone number, website title, website logo those basic common things that are managed by admin where it will change to all pages, if admin edit those general settings.
* Admin can change the password by giving old password and new password.
* In cms management the admin can manage content in about us page.
* Admin can manage the FAQ with questions and answers.
* For booking admin can manage their bank details.
* Admin can manage the images for all over the site.
* Admin can manage the flat-icon shows in home and about us page.
* Admin can search the flat-icon to change the icon image.

**User Management:**

* In user management where admin can add the users.
* And the user’s lists have been shown here.
* Admin can edit and delete the users and admin can block the user’s lists.
* Admin can see the particular user posted events and booked events.

**Event Management:**

* In event management where admin can add the events under particular user.
* And events lists have been shown here.
* Admin can view, edit and delete the events and admin can approve the events.
* Admin can see the particular user, posted events.
* And by clicking particular events, the booking details have been shown.

**Category Management:**

* Admin can manage the categories under category management.
* Admin can add, delete and block the category.
* If admin delete or block that particular category events has been removed or blocked.

**Bookmark Management:**

* List of bookmark events has been shown here.
* Admin can delete the bookmark.

**User Contact us:**

* In this page contact us page message has been displayed.
* And admin can reply to the user via mail.
* Admin can view and delete the details

**User Comments:**

* In this page events comments who posted that comment and which event has been displayed.
* Admin have to approve the comment. Then only the user comment will display.
* Admin can view and delete the details.

**Booking management:**

* Booking lists has been shown here, admin can send the ticket as pdf by approving the booking.
* Admin can see the pay slip upload by user.
* Admin can download the ticket as pdf.
* Admin can view, delete the booking details.
* Admin can see the particular event details and user details.

**Featured Events management:**

* Admin can see the featured events lists.
* Admin have to approve the featured event that will show in index page after verifying the payslip upload by user.
* Admin can view and delete the featured events.

**Award management:**

* Admin can manage awards in about us page,
* Admin can add, edit, delete, and block the awards.

**Testimonial management:**

* Admin can manage clients testimonial in home and about us page,
* Admin can add, edit, delete, and block the testimonials.